

WARROAD PUBLIC SCHOOLS #690
REGULAR BOARD MEETING
JULY 18, 2016 - 7:00 PM - HIGH SCHOOL LIBRARY



This meeting will be live streamed. A video of this meeting will be broadcast on the local cable channel on Sunday, July 24, 2016, at 7:00 pm.

REVISED AGENDA

- = Addition to the agenda
- # = Removed from the agenda

The Board Chair will welcome television watchers, and state the date and location of the meeting for viewers. All Board members will be asked to identify him/herself.

BOARD MEMBERS:

___ Mr. Justin Partee, Chairperson	___ Mr. Tim Fast, Director
___ Mr. Brian McFarlane, Vice-Chairperson	___ Mr. Darby Zentner, Director
___ Mr. Bryan Hontvet, Treasurer	___ Student Rep _____
___ Ms. Keirsten Eklie, Clerk	___ Student Rep _____

Proposed Agenda

1. Call Meeting to Order at 7:00 p.m.
 - a. Pledge of Allegiance
2. Approve Agenda as presented/amended.
 - a. Public Comments on the Agenda
3. Communication and Visitors
 - a. We Are Proud -
 - b. Administrative Reports
 - c. Student Representatives Updates -
4. Consent Agenda
 - a. Reading, Correction, and Approval of Minutes for:
 - i. Regular Meeting - June 13, 2016
 - ii. Special Meeting - June 16, 2016
 - iii. Special Meeting - July 11, 2016
 - b. Consideration of Claims and Accounts
 - c. Human Resources Action
 - i. Resignations/ Reductions
 1. Jaimie Snowdon - Tenth Grade Class Advisor
 2. * Business Manager Reallocation of Position.
 3. * Special Education Clerical Reduction .
 - ii. Hires/ Re-Hires/ Contract Renewals
 1. Jessica Knox - SPED - Variance Applied for with MDE (will have license by the end of the year)
 2. Kelly Milne -Extended Contract for Summer Work

3. Becky Beedle – Extended Contract for Summer Work
4. Mary Mohrbaker – Assistant Cross Country Coach.
- iii. Job Description Changes (originals were approved earlier. These are changes to those descriptions.)
 1. # Business Services Clerk -
 2. * Human Resources Clerk
 3. Due Process Facilitator
 4. * Special Education Secretary
 5. * Special Education Director
 6. * Child Find Facilitator
 7. (#The Indian Education Positions will be resubmitted after the Advisory Group has the opportunity to revisit them.)
- iv. Variance applications –
 1. Jessica Knox – Special Education Teacher (will complete degree in Spring)
 2. Patti Hodgson – Special Education (will complete degree in Spring)
 3. Emily Dorholt – Special Education (is in process of taking classes)
- v. * FMLA/Health Leaves
 1. Chad Otto – Effective immediately for up to ten weeks.
 2. Erin Schwenzfeier –Effective on or about November 18, 2016 to March 3, 2017.
- d. Concurrent Enrollment Agreement with Rainy River Community College
- e. * Donations/ Grants –
 - i. Approval to accept donation from Minnesota Community Foundation/Marvin Warroad Area Foundation in the amount of \$39,000. for the Industrial Technology Department
 - ii. * Approval to accept donation of \$3,700. 00 from Minnesota Foundation /Gaylord A. Gunderson Education and Scholarship Fund, a component fund of the Northwest Minnesota Foundation for the Keys for Kids Program.
 - iii. * Approval to accept donation of \$1,000.00 from the Warroad Education Endowment and Project Fund, a component fund of the Northwest Minnesota Foundation for “Pre-School Music and Movement”.
 - iv. * Approval to accept donation of \$5,000.00 from the Warroad Endowment and Project Fund, as component fund of the Northwest Minnesota Foundation for the purchase of Chromebooks for fifth grade.
 - v. * Approval to accept the donation of \$3,500.00 from the Northwest Minnesota Foundation to “Enhance PreK-3 Alignment Through the Strategic Planning Process.”
- f. * Approval of continued contract with Bimbo Bakeries for bread and bread products for the 2016-17 school year
- g. * Approval to pay Kelly Klein a stipend to provide all OSHA and Safety Inspections, per MDE directives.
5. New Business (Based on the Board of Education Goals)
 - a. Improving Student Achievement
 - i. Class Environment Task Force Report – Winter Booth
 1. Class numbers and Plan
 - ii. Piano Donation and Plan – Steve Bengston
 - iii. Swimming and Diving Handbook– Steve Bengston
 - iv. Pre-K Program Proposal – Steve Bengston
 - v. Local Literacy Plan – Brenda Jordan
 - vi. 2016-17 Community Educations Handbook (first reading) – Steve Bengston
 - vii. * Special Education Self Review and Program Planning – Paula Foley
 1. Director Contract – Linda Gulbranson
 - viii. * Indian Education Coordinator and Job Descriptions – Paula Foley
 1. Coordinator Contract – Lawrence Noregian
 2. Introduction of Coordinator

- ix. * High School Principal Recommendation
 - 1. Principal Contract – Craig Peterson
 - 2. Introduction of Principal
 - 3. Meet and Greet – August 1, 6:00 – Media Center – Public Welcome
 - b. Being Responsible Stewards of Resources
 - i. 2016-17 Budget – Paula Foley
 - 1. Community Education, District Office, and Food Service Plans
 - a. Building Attendant Position Proposal/ Impact on Custodial Staff
 - 2. PMI Asset Management Resolution and Agreement
 - a. Closing and Post Sale Reports – Facilities Maintenance and School Building Bonds.
 - ii. Transportation Department Updates – Dave Palm
 - 1. Sale of Retired Busses – Bus Replacement Plan
 - 2. Lease Plan/ Approval
 - 3. Training Updates
 - iii. Insurance Update – Paula Foley
 - c. Assessing the Facility Needs and Developing a Long-Term Plan
 - i. Overview of Summer Projects – Paula Foley
 - 1. Parking Lot
 - a. Lighting Contract – Bergstrom Electric, Inc
 - 2. Budget Sheets
 - ii. Swimming Pool Report and Plan – Steve Bengston
 - 1. Facilities Report
 - 2. Budget/ Approval of Donation of \$114,028.92 from the Northwest Community Foundation/Marvin Pool Fund
 - iii. Updated Ten Year Facilities Maintenance Plan – Kelly Klein
 - 1. Resolution Approving the Long Term Facility Maintenance Plan
 - 2. Fuel Bid Process
 - iv. * Update on Old Building – Kelly Klein
 - 1. Sale of Obsolete Materials
 - v. * Custodial Department Update – Kelly Klein
 - 1. Recommendation for approval of two cleaning helpers at 1 hour per day during the school year.
 - d. Improving Communication/Collaboration/Capacity
 - i. Superintendent and Board Goals – Keirsten Eklie
 - ii. Logo Update and Procedures – Paula Foley
 - iii. School Board Election Process and Timelines – Paula Foley
 - 1. Resolution for Filing
 - iv. * MSBA Membership Approval – Justin Partee
 - v. * Policy 101 Committee Request – Paula Foley
6. Other Information
 - a. Enrollment Numbers
 - b. Board Reports
 - i. Request for Communications Committee Meeting on Monday, July 25, 2016 at 12:00 noon in the HS conference room – Paula Foley
 - ii. Request to for Finance Committee Meeting on Wednesday, July 20 at 12:00 with Donna Luhring– Paula Foley
 - iii. Policy Committee meeting (will include District Office Procedures and beginning of the year training)– August 3, 2016 – 4:15.
 - c. Open Discussion – Limit ten minutes
 - d. Future Agenda Items –
7. Adjourn
8. The next Regular Meeting of the Board of Education will be held on Monday, August 8, 2016 at 7:00 p.m. in the High School Library.