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Regular Meeting, Board of Education
Monday, July 18, 2016

The Board of Education of Independent School District #690 met in regular session on Monday, July 18, 2016, at 7:00 p.m. in the High School Library.

Members Present: Brian McFarlane, Tim Fast and Bryan Hontvet, and Keirsten Eklie.

Member Absent: Darby Zentner

Chair Partee called the meeting to order at 7:05 pm.

Chair Partee led the Pledge of Allegiance to open the board Meeting.

Motion by Eklie, second by McFarlane to approve the agenda as Amended. Motion carried unanimously.

There were no comments by visitors.

We are proud:

Paula Foley congratulated the summer staff, summer theatre team, and Keith Landin for their contributions to the schools.

Administrators reported on various topics via written reports.

There were no Student Representative reports.

Consent Agenda:

Motion by McFarlane, seconded by Eklie to approve the minutes of the June 13, 2016 Regular meeting and dispense with the reading, as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the minutes of the June 16, 2016 Special meeting and dispense with the reading, as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the minutes of the July 11, 2016 Special meeting and dispense with the reading, as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the June, 2016 claims and

accounts as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the resignation of Jaimie Snowdon – tenth grade advisor. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the reallocation of the Business Manager position. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the resolution reducing the Special Education clerical position. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the hire of Jessica Knox – Special Education teacher pending variance/ license plan. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the extension of hire of Becky Beadle – summer helper. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the extension of hire of Kelly Milne – summer helper. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the hire of Mary Morbacker – Assistant Cross Country Coach. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the job description of Human Resources clerk, as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the job description of Due Process Facilitator, as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the job description of Special Education Secretary, as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the variance application for Jessica Knox, Patti Hodgson, and Emily Dorholt. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the FMLA leave for Chad Otto. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the FMLA leave of Erin Schwenzfeier –on or about November 18, 2016 – March 3, 2017 Language Motion carried unanimously.

Motion by McFarlane seconded by Eklie to approve the agreement between Warroad Schools and Rainy River Community College, as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the donation of \$39,000, from Minnesota Community Foundation/Marvin Warroad Area Foundation to the Industrial Technology program, as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the donation of \$3,7000. From the Minnesota Foundation/Gaylord Gunderson Education and Scholarship Fund, to the Keys for Kids Program. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the donation of \$1,000. From the Warroad Education Endowment and Project Fund to the "Preschool Music and Movement" program. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the donation of \$5,000. From the Warroad Endowment and Project Fund for Chromebooks for fifth grade. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the donation of the Northwest Minnesota Foundation for "Enhancing the Pre-K Alignment through the Strategic Planning Process." Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the contract between Warroad Public Schools and Bimbo Bakeries for bread and bread products for the 2016-17 school year. Motion carried unanimously.

Motion by McFarlane, seconded by Eklie to approve the hire of Kelly Klein to provide all OSHA and safety trainings required by Statute. Motion carried unanimously.

New Business:

Winter Booth presented suggested class size guidelines from the Class Environment Task Force.

Steve Bengston presented information on the donation of a baby grand piano and four upright pianos. He also discussed the necessary accommodations for the pianos.

Steve Bengston presented the 2016 Swimming and Diving Handbook. He discussed the practice of all coaches preparing books like this for their sports.

Steve Bengston presented the application to the State of Minnesota for free Four Year Old Programming.

Steve Bengston presented the 2016-17 Community Education Handbook (first

reading.)

Brenda Jordan presented the 2016-17 Local Literacy Plan. Motion by Hontvet, second by Fast to approve the plan as presented. Motion carried unanimously.

Paula Foley updated the Board on the Special Education Program, including the responsibilities of Due Process Facilitator/Kris Edman, the impending Self-Review, and recommended hiring of Linda Gulbanson – Director.

Motion by Eklie, second by Hontvet to approve the contract between Warroad Public Schools and Linda Gulbanson, Special Education Director, as presented. Motion passed unanimously.

Paula Foley introduced Lawrence Norwegian as the new Indian Education Coordinator, pending committee approval. No action taken.

Paula Foley introduced Craig Peterson as the new High School Principal. Motion by Hontvet, second by Eklie to approve the contract with Mr. Peterson as presented. Motion passed unanimously.

Paula Foley presented the Building attendant position for Community Education. Motion by Eklie, second by Hontvet to approve the position. Motion carried unanimously.

Paula Foley presented the resolution to enter into a contract with PMI Asset Managers, as presented. Motion by McFarlane, second by Eklie to approve the resolution as presented. Roll call vote – passed unanimously.

Dave Palm provided Transportation Department updates including lease agreements, the sale of retired busses, and a training update. Motion by McFarlane, second by Eklie to approve the three-year lease of two busses and five-year lease of another as presented. Motion passed unanimously.

Paula Foley presented the long-term disability insurance contract, including the 4.57% fixed rate for three years. Motion by Hontvet, second by Fast to approve the contract as presented. Motion passed unanimously.

Paula Foley updated the Board on the summer projects and budgets.

Steve Bengston updated the Board on the swimming pool projects and budget. Motion by McFarlane, second by Eklie to approve the donation of \$114,028.92 from the Northwest Community Foundation/Marvin Pool Fund for pool projects. Motion passed unanimously,

Kelly Klein presented the annual Ten Year Long Term Facilities Maintenance Plan. Motion by Hontvet, second by Eklie to pass the resolution to accept the

plan as presented. Roll call vote. Passed unanimously.

Kelly Klein updated the Board on the sale of the old elementary school.

Kelly Klein updated the Board on the Custodial Department schedules and cleaning plan. Motion by Eklie, second by Fast to approve the hiring of two hourly employees as presented. Motion passed unanimously.

Keirsten Eklie presented the Board Goals for 2016-17 and Paula Foley provided details.

Paula Foley presented the organization of a committee to review the Warrior Logo and procedures for monitoring the trademark.

Paula Foley presented the timelines for the 2016 School Board election. Motion by Fast, second by Hontvet to approve the resolution for the School Board Election as presented. Motion passed unanimously.

Justin Partee presented the need to renew the School Board's MSBA membership. Motion by McFarlane, second by Eklie to approve the membership as presented. Motion carried unanimously.

Paula Foley discussed the potential need to do an email vote regarding Board Policy 101, the official name of the school. No action necessary.

Board Committee reports included setting meetings for the Finance, Communications and Policy Committees.

Public comments on the agenda were taken.

Future agenda items were discussed.

Motion by McFarlane, seconded by Hontvet to adjourn meeting at 8:35. Motion passed unanimously.

Signed _____

Attest _____

