

Regular Meeting, Board of Education  
Monday, February 8, 2016

The Board of Education of Independent School District #690 met in regular session on Monday, Feb. 8 2016, at 7:00 p.m. in the High School Library.

Members Present: Justin Partee, Keirsten Eklie, Brian McFarlane, Darby Zentner, Tim Fast and Bryan Hontvet.

Chairman Partee called the meeting to order at 7:00 pm.

Chairman Partee led the Pledge of Allegiance to open the board meeting.

Motion by McFarlane, second by Eklie to approve the agenda as amended. Motion carried.

There were no public comments on the agenda.

We are proud:

Paula Foley thanked the "Warriors United" Group for all that they do for the staff and students of District 690.

An email that was sent to Steve Bengston by an official was read. The email complimented the behavior of the Warroad athletes and coaching staff.

Administrators reported on various topics via written reports. Dana Larson explained her new reporting format including the details of payroll and overtime.

There were no Student Representative reports.

Motion by Eklie, seconded by Hontvet to approve the minutes of the Jan. 5, 2016 special meeting and dispense with the reading, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Hontvet to approve the minutes of the Jan. 11, 2016 regular meeting and dispense with the reading, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Hontvet to approve the minutes of the Jan. 26, 2016 closed, special meeting and dispense with the reading, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the November, 2015 claims and accounts in the amount of \$577,233.06, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the retirement of Alyce Vettel, after 31 years of service effective June 30, 2016. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to accept the resignation of Robert Brill, mechanic effective immediately. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to accept the resignation of Janet Olson, accounts payable, effective February 14, 2016. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the hiring of Tanya Lund, Kid Kare para

professional. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the 2016-17 non-certified staff seniority list, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the contract with MSEA employees, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the Memorandum of Understanding with the MSEA bus drivers regarding insurance, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the Memorandum of Understanding the Education Minnesota Warroad regarding teaching overloads, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the job descriptions of Superintendent, Indian Education Coordinator, Indian Education Para professional, Accounts Payable Clerk, and the name change to Director for Facilities/Transportation/Technology, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the Technology Student Worker position, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the position of Assistant Golf Coach for posting, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the Special Education Para Professional Handbook, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the Staff Development budget, as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the donation of \$5244.00 from Wikstrom Telephone Company , as presented. Motion carried unanimously.

Motion by Eklie, seconded by Honvet to approve the following policies (second reading), as presented:

- 209 – Code of Ethics
- 210 – Conflict of Interest – School Board Members
- 211 – Criminal or Civil Action Against School District
- 212 – School Board Member Development
- 213 – School Board Committees
- 214 – Out of State Travel by Board Members
- 301 – School District Administration
- 302 – Superintendent
- 303 – Superintendent Selection
- 304 – Superintendent Contract, Duties, and Evaluation
- 305 – Policy Implementation
- 306 – Administrator Code of Ethics
- 412 – Expense Reimbursement
- 421 – Gifts to Employees

425 – Staff Development  
425A – Staff Development – Non – certified staff  
531 – Pledge of Allegiance  
607 – Organization of Grade levels  
623 – Mandatory Summer School Instruction  
706 – Acceptance of Gifts  
802 – Disposition of Obsolete Equipment and Materials

Motion carried unanimously.

Paula Foley acknowledged Steve Bengston for acquiring certification for our Driver's Education Program .

Brad Nash presented numbers and the plan for senior high credit recovery.

Paula Foley presented the first reading/initial draft of the Warroad Employee Handbook. This is first reading.

Paula Foley presented information regarding the state of Warroad's bus and vehicle fleet, and potential replacement prices. There is no plan for immediate purchase.

Paula Foley presented information regarding the purchase of a new pick-up for the Maintenance Department. When it is verified that the funds are budgeted, the truck will be purchased.

Gary Olson, from Ehlers and Associates presented information and timelines regarding Warroad's Capital Debt Bond, Abatement and Deferred Maintenance Bonds. There was no action taken, however, the need for Resolutions and hearings was discussed.

Scott Sosalia, from ARI shared information and timelines on the parking lot plan. The bidding process will begin on March 3, 2016. Abatement bonding timelines and hearings were discussed.

Scott discussed the finalization of the deferred maintenance, HVAC, and Angle Inlet School's plans. He discussed potential funding, priorities, and timelines.

Scott presented the potential addition of an early learner's center and bond referendum. He discussed potential funding, priorities and the need to pass a resolution so more complete plans can be developed by February 17, 2016. That is the date that plans need to be submitted to the Minnesota Department of Education if Warroad hopes to hold a bond referendum on May 17, 2016.

Motion by Eklie, seconded by McFarlane, to approve the drafting of a resolution for a bond referendum for an early learner addition and other projects, as presented. Motion carried unanimously. (Roll call vote).

The Board set 12:00 noon on Tuesday, February 16, 2016 for the Special Meeting regarding referendum resolutions.

Motion by McFarlane, seconded by Eklie to appoint Bryan Hontvet as the Board Representative to the Minnesota High School League, as presented. Motion carried unanimously.

Motion by McFarlane, seconded by Zentner, to not have students make up the December inclement weather day and have the teachers make up the day, as presented. Motion carried unanimously.

Paula Foley shared the long-term Policy Committee goals and timelines.

Board Committee Reports: Hontvet reported on the Indian Education Committee, Eklie/Zentner/McFarlane reported on employee negotiations.

Enrollment numbers were shared.

Public Comments – Steve Bengston thanked the Coaches Association for their donation of \$6000. In equipment purchases for the weight room.

Future Agenda Items- Angle Inlet Plan, English Learners Program, 2016-17 Calendar, Resolutions and timelines, and Staffing for 2016 will be agenda items on the March Regular Meeting.

The contract with Education Minnesota Warroad, a potential leave of absence and the referendum resolution will be on the Special Meeting agenda.

Motion by Hontvet, seconded by Eklie to adjourn meeting at 8:05 pm.

Signed \_\_\_\_\_ Attest \_\_\_\_\_