

# JOB OPPORTUNITY



<i>POSITION:</i>	PRESCHOOL LITERACY TUTOR	<i>POSTING #:</i>	63
<i>DEPARTMENT:</i>	ELEMENTARY		
<i>PAY GRADE:</i>	PER MN READING CORPS AGREEMENT		
<i>DATE POSTED:</i>	5/25/18	<i>DEADLINE:</i>	UF
<i>CONTACT:</i>	TRISH GAUSEN	<i>EXT:</i>	6099

## JOB DESCRIPTION:

- PROVIDE INTENTIONAL AND MEANINGFUL LITERACY TUTORING TO YOUNG LEARNERS

## SKILL AND ABILITIES:

- ABILITY TO ATTEND AND TRAVEL TO REQUIRED STATE AND REGIONAL TRAINING SESSIONS.
- ASSESS CHILD OUTCOMES AND PROGRESS USING TRI ANNUAL BENCHMARK ASSESSMENTS AND ONGOING PROGRESS MONITORING ASSESSMENTS.
- IDENTIFY STUDENTS WHO QUALIFY FOR TARGETED ONE-ON-ONE AND/OR SMALL GROUP TUTORING SERVICES BASED ON ASSESSMENT DATA WITH DIRECTION FROM THE INTERNAL COACH AND MASTER COACH; DEVELOP WEEKLY TUTORING SCHEDULE.
- RECORD STUDENT AND PROGRAM DATA COMPLETELY AND ACCURATELY IN AN ONLINE DATABASE ON A WEEKLY BASIS; MAINTAIN CONFIDENTIALITY OF ALL STUDENT DATA.
- PARTICIPATE IN ON-SITE COACHING SESSIONS (INCLUDES OBSERVATION OF TUTOR) TWO TIMES PER MONTH TO REVIEW STUDENT PROGRESS, PLAN, PROBLEM-SOLVE, AND SET GOALS; ACT ON CONSTRUCTIVE FEEDBACK FROM COACHING SESSIONS.

## EDUCATION:

- MUST BE 18 YEARS OF AGE OR OLDER
- HIGH SCHOOL DIPLOMA/GED

## HOURS:

- FOLLOW SCHOOL CALENDAR
- AUGUST 2018 – JUNE 2019

APPLY AT [WWW.READINGANDMATH.NET](http://WWW.READINGANDMATH.NET)  
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