

# JOB OPPORTUNITY



<i>POSITION:</i>	CUSTODIAL (MULTIPLE POSITIONS)		
<i>POSTING #:</i>	63		
<i>DEPARTMENT:</i>	FACILITIES	<i>PAY GRADE:</i>	PER MSEA CONTRACT
<i>DATE POSTED:</i>	5/31/18	<i>DEADLINE:</i>	6/8/18-UF
<i>CONTACT:</i>	KELLY KLEIN	<i>EXT:</i>	6022

## JOB DESCRIPTION:

- TO PROVIDE STUDENTS AND STAFF WITH A CLEAN AND FUNCTIONAL ENVIRONMENT FOR EDUCATION

## SKILL AND ABILITIES:

- STRONG ORGANIZATIONAL SKILLS AND THE ABILITY TO MULTI-TASK AND MANAGE MULTIPLE SITUATIONS EFFECTIVELY
- ABILITY TO WORK WITH PERSON IN CHARGE AND TAKE DIRECTIONS
- MUST HAVE A POSITIVE ATTITUDE
- KNOWLEDGE OF SUPPLY LOCATION AND CUSTODIAL PRACTICES
- TRUSTWORTHY AND DEPENDABLE

## EDUCATION:

- DIPLOMA OR GED
- MUST BE 18 YEARS OF AGE OR OLDER

## EXPECTATIONS:

- OTHER DUTIES AS ASSIGNED
- REQUIRED TO BE AT WORK EVERYDAY

## HOURS:

- 7:00 A.M. – 3:00 P.M.
- SUMMER MONTHS

PLEASE SUBMIT A COMPLETED NON-CERTIFIED APPLICATION, RESUME, AND COVER LETTER TO [TRISH\\_GAUSEN@WARROAD.K12.MN.US](mailto:TRISH_GAUSEN@WARROAD.K12.MN.US) NO LATER THAN 4:00 PM ON THE DEADLINE DATE LISTED ABOVE.

ONLY QUALIFIED FINALISTS WILL BE INTERVIEWED

APPLICATION CAN BE PICKED UP IN THE DISTRICT OFFICE OR FOUND ONLINE AT

[WWW.WARROAD.K12.MN.US](http://WWW.WARROAD.K12.MN.US)

WE ARE AN EQUAL OPPORTUNITY EMPLOYER.